

Human Resources - Recruiter

Join our growing recruiting team!

As our company continues to grow, so does our need for talented, qualified employees. We are looking for an energetic, self starter with excellent customer service, administrative and relational skills to help us recruit the best talent for our open production positions!

In this role, you will be responsible for:

- Full life cycle recruiting for both the internal and external recruiting process; including facilitating the requisition process, sourcing candidates, qualifying, interviewing and extending offers.
- Coordinating pre-employment testing, background checks, drug tests, and fit for duty examinations (when applicable)for selected candidates
- Working with managers to identify hiring needs and match great candidates to their requirements in a timely manner
- Ensuring candidates have a positive recruiting experience

Success in this role will require:

- BA/BS in Human Resources or related field
- 3-5 years progressive recruiting or HR generalist experience (for skilled operators & production related positions in a manufacturing environment preferred).
- PHR preferred

Take on this challenging opportunity with an industry leader and the world's largest single-site cheese and whey products manufacturer.

We offer competitive compensation, great health benefits, 401K and room for advancement!

To apply, or for more information, please visit our website at www.hilmarcheese.com